

# Tierra Shores Homeowners Association

## June 2021 Newsletter



*A Newsletter for our Members of the  
Tierra Shores Homeowners Association*

### ASSOCIATION MEETINGS

Board of Directors Meetings are held monthly. The next association meeting is scheduled for **\*Wednesday, June 23, 2021** Executive (Closed) Session begins at 5:00 p.m. and General (Open) Session is usually at 6:00 p.m. Homeowners are encouraged to attend the General Session. Meeting agendas are posted 4 days in advance and are located in the bulletin board in front of the pool area.

### COMMITTEE VOLUNTEERS NEEDED!!!

Are you interested in having social activities for the community? Summer BBQ's? Movie Nights? We need volunteers. Bring your ideas and suggestions!!! Unfortunately, the Board of Directors discussed dissolving the social committee for lack of participation. Let's continue to have residents enjoy getting together and planning activities for the upcoming summer months!

### POOL RULES REMINDER

Summer is here and we want you to enjoy the amenities! A few friendly reminders are as follows: The 2021 pool form which has been created and is copied on yellow paper will need to be utilized when submitting it to the on-site office as only the yellow pool form will be accepted. 20 residents are permitted in the pool, per hour and will be based on first come first serve basis. We want to encourage everyone to continue to maintain social distancing and be safe and courteous to other residents.



### ELECTRONIC COMMUNICATIONS

Take the time to GO Paperless. Free yourself from the clutter as well as save association printing and copying charges. Did you know that you can view and pay your bill online and receive Association documents via e-mail? Just log in and set your preferences. Visit <https://portal.optimumpm.com//>. While setting your preferences, please ensure that we have the most current emails, and contact information to reach you and/or your tenant(s) if applicable.

### THE OWNER'S PORTAL

Optimum Professional Property Management, Inc. is a proponent of present day technologies that enhance our ability to provide great service consistently. Our management software, Vantaca, allows each owner private access to their account via a secure Owners' Portal. Owners can easily make payments, sign-up for our Auto-Pay Program, update their contact information – phone numbers, e-mail addresses and mailing addresses, set-up your communication preference to email to receive your billing statement or other Association letters via your email inbox, download forms or policies as well as view upcoming Association events, submit an architectural application, request maintenance or ask a question, even book a clubhouse reservation, and more!

### REMINDER: NEW MANAGEMENT COMPANY

As you may know, the association is with a new management company. We are excited to be with Optimum Professional Property Management. Please remember to read the welcome letter provided to all owners last year. If you have any questions, you may find a lot of information on your homeowner portal as noted above. We are more than happy to assist in providing homeowners the ability to review billing statements, CC&R violations, governing documents as well as walk you through the homeowner portal. Please contact us if you have any questions or concerns.

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### MANAGEMENT COMPANY

#### OPTIMUM PROFESSIONAL PROPERTY MANAGEMENT

Office: (714) 508-9070 / Fax: (714) 665-3000

#### Office Hours: Monday-Friday

8:00 a.m. to 5:00 p.m.

#### Market Place Center

230 Commerce, Suite 250

Irvine, CA 92602

### PAYMENT DROP BOX

A drop box is located outside of the main entrance

**Annette Chavez**

**On-Site Manager**

**(951) 301-6614**

Email: [achavez@optimumpm.com](mailto:achavez@optimumpm.com)

**Serina Washington**

**District Manager – Inland Empire**

**Extension 392**

Email: [swashington@optimumpm.com](mailto:swashington@optimumpm.com).

**Billing/Collections Department Option 1**

Email: [billing@optimumpm.com](mailto:billing@optimumpm.com)

**Escrow Department Option 2**

Email: [escrow@optimumpm.com](mailto:escrow@optimumpm.com)

**Maintenance Option 3**

Email: [maintenance@optimumpm.com](mailto:maintenance@optimumpm.com)

### BOARD OF DIRECTORS

**John Forster, President**

**Linda VanKirk, Vice President**

**Calvin (Aaron) Martin, Secretary**

**Doug Kohman, Treasurer**

**Andrea Dunson, Member at Large**

### VANDALISM

We want you to enjoy living in Tierra Shores and continue to take advantage of utilizing the amenities. It has been brought to our attention that residents may be damaging light posts, hanging on basketball nets or leaving kids and pets unattended at the park areas. We would like to remind you that repairs and replacement of components can get costly which affects the budget and possibly the homeowners! Please remember to notify management if you see any suspicious activity or vandalism being committed as the resident or visitors will be responsible for the repairs or replacement of any items being damaged. Thank you for your cooperation.

### TIERRA SHORES WEBSITE

The Tierra Shores Board of Directors would like to remind you of the launching of the Association's Website by Optimum Professional Property Management.

Please take a moment to visit the website at <https://tierrashoreshoa.com>

Association Members will be able to pay assessments, view statements, the Associations Governing Documents, ARC Applications & Guidelines, Newsletters, submit Maintenance Requests, etc.