

# TIERRA SHORES

January 2022 Newsletter

Tierra Shores Website – [www.tierrashoreshoa.com](http://www.tierrashoreshoa.com)

## BOARD OF DIRECTORS

*The Board of Directors consists of five (5) volunteer homeowners who care about their community and who all share an equal vote for matters affecting the Association and its 310 residents.*

President – John Forster  
Vice President – Linda VanKirk  
Treasurer – Christine Moreno  
Secretary – Calvin “Aaron” Martin  
Member at Large – Andrea Dunson



## BOARD MEETINGS

Board Meetings are held monthly on the fourth Wednesday via Zoom. The next scheduled Board Meeting is January 26, 2022. All homeowners are encouraged to attend the monthly Board Meetings to share their comments, compliments or concerns or to just listen to the General Business conducted by the Board of Directors.

An agenda for the scheduled Board Meeting is posted in the bulletin board at the Clubhouse at least four (4) days prior to scheduled meeting and in accordance with California Civil Code.



## HOMEOWNER PORTAL

Homeowners are encouraged to register for access to your homeowner portal through Optimum Professional Property Management. Registering for access allows homeowners to view your association account, make payments, submit and track work orders for your unit, sign up for electronic communications, and access association documents, as well as many other features.

To register for access to your owner portal follow these steps:

1. Go to [portal.optimumpm.com](http://portal.optimumpm.com)
2. Click Login
3. Click Sign-up
4. Enter your information

The Association also distributes community notices via E-blast to owners to inform you of upcoming projects, events and other community updates.

## INFORMATION FOR LANDLORDS

If you are an owner who leases/rents your unit, we'd like to make the leasing experience successful and positive for everyone by informing you of your responsibilities. This will help preserve your property value specifically and maintain the association's property value in general.

Your tenants may not be familiar with common-interest community living. Please take a few minutes to explain to them that living in a community association is very different from living in a rental apartment community. Specifically, your tenants, like all residents, are subject to the rules and regulations of the association and it's up to you to educate them and see that they comply as the responsibility lies with you.

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We recommend you provide your tenants with written copies of all rules and advise them on the proper use of the association's facilities. You can obtain copies of these and other useful documents from your community website.



## **\*RULES & REGULATIONS\***

### **HOLIDAY DECORATIONS**

We hope all homeowners enjoyed the holidays with friends and family. Please remember that all holiday decorations/lighting must be taken down by February 1st.

### **TRASH CANS**

**Please remember to bring in your trash cans after trash pick-up.** Trash cans should be stored out of view of the community at the end of trash pick-up day and should not be brought out until the morning of trash pick-up day.

### **PAINTING**

Does your home need painting? Please take a look around your home to see if a little touch-up or complete paint project is needed. Garage/front doors, trim, shutters and fences are mostly the areas in need of touch-up paint.

## **PROFESSIONAL MANAGEMENT**

**Optimum Professional Property Management, Inc.**  
230 Commerce, Suite 250  
Irvine, CA 92602

Web site: [www.optimumpm.com](http://www.optimumpm.com)  
Office: (714) 508-9070 / Fax: (714) 665-3054  
Office Hours: 8:00 a.m. to 5:00 p.m. Mon-Fri

**Assessment Billing/Collections:**  
(714) 508-9070, Option 1  
Email: [billing@optimumpm.com](mailto:billing@optimumpm.com)

**Escrow Department:**  
(714) 508-9070, Option 2  
E-mail: [escrow@optimumpm.com](mailto:escrow@optimumpm.com)

**Maintenance Department:**  
(714) 508-9070, Option 3  
E-mail: [maintenance@optimumpm.com](mailto:maintenance@optimumpm.com)

**Community Association On-Site Manager:**  
Annette Chavez  
(951) 301-6614  
E-mail: [achavez@optimumpm.com](mailto:achavez@optimumpm.com)

