

# Tierra Shores Homeowners Association

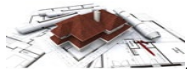
## November 2022 Newsletter



*A Newsletter for our Members of the  
Tierra Shores Homeowners Association*

### ASSOCIATION MEETINGS

Board of Directors Meetings are held monthly. The next association meeting is scheduled for **\*Friday, November 18, 2022 at 4:00pm**. Homeowners are encouraged to attend the General Session at 5:00pm. Meeting agendas are posted 4 days in advance and are in the agenda box in front of the clubhouse area.



**DON'T FORGET TO OBTAIN  
APPROVAL FIRST!**

Our governing documents require that all exterior improvements be submitted for the review and approval of the Architectural Committee and/or Board. Owners are reminded that the Association will need to approve all proposed architectural changes before any work is started. Getting your Association to approve all proposed architectural changes is not just a good idea to protect your investment, it is a requirement!

### HOLIDAY SAFETY AND CRIME PREVENTION TIPS

Make sure all doors and windows have secondary locks (window pins, deadbolts, dowels, etc.) and use them!

Don't hide spare keys in mailboxes or planters, or under doormats.

Ensure that dark areas and entrances have outdoor lights that are turned on after dark or are activated by sensors.

Keep trees and shrubbery trimmed so they do not conceal doors and windows. Remember, overgrown foliage can provide a hiding place for criminals.

Place gifts where they can't be seen from the outside.

Consider safe deposit boxes for coin and stamp collections, seldom-worn jewelry, stock bonds, etc.

Be sure to mail cards, checks or gift certificates from the Post Office or at a blue U.S. Postal Service collection box.

Lock your vehicle and remove all the valuables. Yes, even in your driveway.

Leaving for the Holidays?

Ask a trusted friend, neighbor or Neighborhood Watch member to watch your home.

Use timers for lights and radios while you're away.

Remember to make arrangements for mail and newspapers.



### MANAGEMENT COMPANY OPTIMUM PROFESSIONAL PROPERTY MANAGEMENT

Office: (714) 508-9070 / Fax: (714) 665-3000

**Office Hours: Monday-Friday**

8:00 a.m. to 5:00 p.m.

**Market Place Center**

**230 Commerce, Suite 250**

**Irvine, CA 92602**

**PAYMENT DROP BOX**

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**On-Site Manager**

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**Serina Washington**

**District Manager – Inland Empire**

**Extension 392**

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**Billing/Collections Department Option 1**

Email: [billing@optimumpm.com](mailto:billing@optimumpm.com)

**Escrow Department Option 2**

Email: [escrow@optimumpm.com](mailto:escrow@optimumpm.com)

**Maintenance Option 3**